

April 20, 2020

To all students, faculty, and staff,

Shin'ichi Wakabayashi,
President of Hiroshima City University

**Measures taken by Hiroshima City University
following the national and prefectural declarations of state of emergency**

Following the Declaration of state of emergency issued by the Japanese government, Hiroshima Prefecture issued the Measures for State of Emergency on April 20. The Measures strongly encourage universities across the prefecture to close. Hiroshima City University has consequently decided to implement the following measures in order to reduce interpersonal contact by 80% and prevent further spread of COVID-19 infection. Your understanding and cooperation will be appreciated.

Please note that these measures are in effect from April 22 until May 6, however, the validity is subject to change depending on future developments of the situation.

Information on these measures as well as other matters related to student life at the university will be updated on our website.

1. Basic policies

a) Prohibition of use of university facilities

The use of any facilities of the university is prohibited.

b) Prohibition of visit to the university

Students are prohibited to visit the university from April 21.

c) Shift to work at home for the faculty and staff

The faculty and staff are required to shift to work at home unless absolute necessary. The exceptions may include the following:

- Work necessary for class delivery;
- Work necessary for support for students (e.g. financial, career-related);
- Work necessary to basic management of the university;
- Work necessary for the continuation of research activities.

2. Requirements for students, faculty, and staff

a) All students, faculty, and staff are required to do the following:

- To take extra care to prevent infection;
- To keep health records;
- To strictly follow instructions given by medical experts and institutions whenever infection is suspected.

b) All students are required to do the following:

- To avoid non-essential and non-urgent outings

For the purpose of preventing the COVID-19 spread, this requirement is applied to the case that students are staying with their family outside Hiroshima Prefecture. (This causes no disadvantage to their studies.)

3. Class schedule

Classes for the 2020 spring term, which is to commence on May 11, will be delivered online.