

Hiroshima City University International Dormitory 「Sakura」 Application Guideline

Hiroshima City International dormitory “Sakura” is the dormitory designed to foster tough students, through living with students from a variety of cultures, who can establish positive human relationship, tolerate diversity, express empathy, and have a global perspective.

We will recruit residents. Those who wish to reside this dormitory should confirm the following, and apply.

1. application qualification

International students enrolled in our university, special auditors from academic exchange agreement university, foreign research students.

※Freshmen and students can move in, but, credited auditors are not eligible.

2. Fees

Dormitory fee (monthly)	20,000 yen	All members
Maintenance fee (yearly)	2,000 yen(estimated)	
Cleaning fee (one time upon leaving)	8,500 yen (estimated)	
Parking fee (yearly)	7,000 yen	Applicants

●Dormitory fee and utility bills will be charged for one month even if you reside only for one day.

●Regarding dormitory fee, utility bills, cleaning fee, please pay by direct debit as much as possible. It is necessary for you to open the account of Momiji Bank and apply, but there is no need for you to prepare cash every month. I think it is convenient for you. But if you can not pay by direct debit, you can pay by cash at the student support section every month .But in that case, we can not prepare change.

●Cleaning fee is the expense to return the private room back to the original condition after your leaving. This cleaning fee is subject to change. This cleaning fee will be collected at the end of April with dormitory fee for April.

●Besides the fees above mentioned, utility bills (electricity, gas and water) for private room and common spaces need to be paid. Utility bills for common spaces are shared by unit residents living together. If you rent bedding, the rental fee is necessary.

3. Tenancy period

Within two years(April 1 (Monday) 2019 to March 20 2021

※Student dormitory leaders can extend the period of the residence one more year.

4. Capacity

96(males and females total)

※This number may change by the application situation.

5. Application Procedure

(1) Documents to be submitted

Applicants who wish to reside should submit the following documents to the student support section within the submission period. Please write 「International Student Dormitory Application Form」 on the front of the envelope with red and write your address and name on the back side.).

①Application form

②Pledge

③Envelope (For notice of selection result)

Please put a 92 yen stamp and write the address and name that you want to send the notice of the selection result to.

※For ③, only international students living in Japan should submit.

(2) Recruitment period

Prospective full time international student, Exchange student Foreign research student	January 25 (Friday) to February 19 (Tuesday) 2019 (must arrive)
full-time international student, graduate student	January 18 (Friday) to February 8 (Friday) 2019 (must arrive)

※For freshmen who will take the entrance examination for foreign students, please note that due to the residents selection, the application deadline will be before the examination result announcement for foreign students.

(3) Application for student dormitory "Momiji"

If you intend to apply together with the student dormitory 'Momiji', please check which to be your first choice in the application form.

※"Sakura" and "Momiji" differ in installation purpose, occupancy conditions, room and dormitory fee. Please understand the purpose and apply only if you need.

6. Selection Process

- (1) Based on the application form submitted by the applicant, we will select and decide whether to permit or not..
- (2) If there are incompleteness in the submission documents, you will not be selected.

7. Announcement of selection result

Prospective full-time international student , Exchange student	March 7, (Thursday) 2019
Full-time international student, graduate student	February 27, (Wednesday)2019

We will send the selection result notification by mail (To only international students living in Japan) .However, we will not send anyone who failed the entrance examination. And documents submitted will not be returned.

8. Occupancy date and time

Date of occupancy

April 1 (Sunday) - 3 (Tuesday)

Time of occupancy

8:30 an – 5:00 pm

9. Personal information

About your personal information,we will comply with laws such as "law concerning the protection of personal information held by independent administrative agencies etc".

And based on "Hiroshima city university private information protection regulations",we will handle strictry and we will make effort to protect personal information. Personal information written in the submitted documents will be used only for selection and managing the international student dormitory "Sakura".

Regarding the management of the international student dormitory "Sakura", we will provide all or part of the personal information to the company entrusted by the university if necessary based on Hiroshima city university private information protection regulation.

10. Other

The contents of the application form for the international dormitory "Sakura" will not affect the result of the entrance examination.

11. Submission destination • inquiries regarding “Sakura”

Hiroshima city university student support section

3-4-1 Ozuka-Higashi, Asaminami-ku, Hiroshima, 731-3194, Japan

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